

## *Training to teach languages in adult and further education*

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### INTRODUCTION

*We believe it is important to establish and reinforce the principle that all teachers and trainers should be qualified to teach and train. By 2010, we would expect that only new entrants to FE teaching would not be qualified and they would be expected to achieve appropriate qualifications within two years of entry for full time staff and four years for part-time staff. (Success for All, DfES, 2002)*

For a career in post-16 language teaching a high level of competence is needed in the language you wish to teach. Since September 2001, it has also been a statutory requirement for new entrants to FE teaching in England to be teacher trained and to have a recognised teaching qualification. New courses for teacher training in Further Education will be launched on 1 September 2007. There will be new initial teacher training (ITT) pathways leading to Associate Teacher, Learning and Skills (ATLS) status and Qualified Teacher, Learning and Skills (QTLS) status and it is intended that by September 2008 existing ITT courses will be fully replaced by the ATLS and QTLS pathways.

The new regulations will apply to new entrants to teaching in the state-funded FE sector from 1 Sept 2007. There will also be a requirement for teachers to register with the Institute for Learning (IfL - <http://www.ifl.ac.uk>). Anyone deemed to be qualified under current regulations will remain qualified even after new regulations are introduced. Holders of QTS entering FE will still be able to gain automatic recognition that they are qualified to teach. All full-time FE college teachers will be required to undertake at least 30 hours of Continuing Professional Development (CPD) per academic year, with reduced amounts for part time teachers (see [http://www.lifelonglearninguk.org/roadmap/ter\\_faqs.html](http://www.lifelonglearninguk.org/roadmap/ter_faqs.html))

The new ITTTE (Initial Teacher, Tutor, Trainer Education) qualifications will include a \*Level 3/Level 4 Award in Preparing to Teach in the Lifelong Learning Sector (PTLLS); a Level 3/Level 4 Certificate in Teaching in the Lifelong Learning Sector; a Level 5/6/7 Diploma in Teaching in the Lifelong Learning Sector (see [http://www.lluk.org/currentactivity/itt/curriculum\\_advice.html](http://www.lluk.org/currentactivity/itt/curriculum_advice.html)). Level 5 Diploma in Teaching in the Lifelong Learning Sector requirements are currently elaborated at [http://www.lifelonglearninguk.org/currentactivity/itt/developing\\_optional\\_units.html](http://www.lifelonglearninguk.org/currentactivity/itt/developing_optional_units.html). These diplomas will provide generic, ESOL, adult literacy or adult numeracy qualifications and will be unit/credit-based with mandatory and optional units totalling 120 credits.

Updated (2007) information about current qualifications endorsed by Standards Verification UK as covering the FENTO Standards for Teaching and Supporting Learning and about approved qualifications for ESOL is available at [http://www.lifelonglearninguk.org/svuk/tables\\_of\\_qualifications.html](http://www.lifelonglearninguk.org/svuk/tables_of_qualifications.html).

The post-19 area is undergoing a steady but significant journey to professionalisation. Where provision is publicly funded, teaching qualifications are a requirement for employment and there is an anticipation that teachers will keep abreast of ongoing developments in the area.

Funding priorities for adult education lead to changes in programme focus and in classroom practice. Teachers need to be prepared to accommodate new learners, new resources and new delivery modes. They need to do this in ways that conform to the quality agenda of the Adult Learning Inspectorate. The structures of adult services do not as yet deliver consistent practice in the support and development of teaching staff. The onus still falls on individuals to seek out training for themselves.

A number of agencies and organisations offer opportunities to train. Teachers should look not only at language specific options but also at generic training that addresses the broader issues within adult education. An understanding of the context for the work and lessons drawn from experiences in other curriculum areas can furnish valuable and transferable information, skills and knowledge.

This information sheet does not aim to provide an exhaustive list of courses available as it would become out of date very quickly. Instead, it should be treated as a guide to reference sources and an aid to finding out what is available locally. It offers suggestions on how to go about finding an institution which offers a course leading to a teaching qualification. We have identified four types of course which may be on offer:

- languages-specific courses;
- generic education courses which may have a language component;
- distance learning courses;
- other sources of training.

However, we begin by listing some of the key directories and sources of information on vocational and professional training. These will be the starting point for any research into what is available.

\* Levels refer to the revised National Qualifications Framework covering England, Wales and Northern Ireland (see [www.qca.org.uk/qca\\_5968.aspx](http://www.qca.org.uk/qca_5968.aspx) or [www.qca.org.uk/qca\\_6637.aspx](http://www.qca.org.uk/qca_6637.aspx)), which will eventually be replaced by the Qualifications and Credit Framework (QCF).

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## 1. GENERAL DIRECTORIES

These are standard reference tools to be found in good public reference libraries. They are usually annual publications, so it is important to consult the current edition.

### *Adult Learning Yearbook*

Published annually by NIACE, The National Institute of Adult Continuing Education (England and Wales - but also covers Scotland), Renaissance House, 20 Princess Road West, Leicester LE1 6TP. URL: <http://www.niace.org.uk>

### *Course Discover*

The Course Discover (formerly ECCTIS) database covers over 120,000 courses at over 1,000 universities and colleges of further and higher education, throughout the UK. Course Discover, on CD-ROM or online, is available through subscribing schools, sixth form colleges, colleges of further education, careers offices, libraries, Connexions Centres, Careers Scotland and British Council offices worldwide. It can be searched by course subject, level / type of qualification, mode of study and location. URL: [www.trotmanis.co.uk](http://www.trotmanis.co.uk)

### *Directory of Vocational and Further Education 2006/7*

The institutional listings give details of colleges of further education and sixth form colleges throughout the UK. Each college lists the main subject areas that are taught alongside key qualifications offered and details outlining the best way to obtain a prospectus. Colleges are also indexed and cross-referenced to subject areas, as well as being included in a comprehensive index covering all organisations. The directory is organised in a clear and logical manner so that all the information contained can be found easily and quickly.

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## 2. ORGANISATIONS AND ACCREDITING BODIES OFFERING TEACHER TRAINING QUALIFICATIONS FOR LANGUAGES

### **International House**

106 Piccadilly, London W1V 7NL. Tel: 020 7518 6999. URL: [www.ihlondon.com](http://www.ihlondon.com)

International House runs the International House Certificate in Language Teaching to Adults. The IH Certificate is available for speakers of Arabic, Chinese, French, German, Italian and Spanish. It is a highly practical course for those who are native-speaker standard in the language they wish to teach.

### **Goldsmiths College, University of London**

Professional and Community Education, New Cross, London SE14 6NW. Tel: 0800 092659/020 7919 7200. Fax: 020 7919 7223 URL: [www.goldsmiths.ac.uk](http://www.goldsmiths.ac.uk)

### *Foundation Certificate in Teaching Adults: Spanish, Certificate in Language Teaching to Adults*

Foundation Certificate (Spanish) and Certificate in Language Teaching to Adults: Intended for those with little or no previous teaching experience intending to pursue a career teaching a language to adults. Equally suited to teachers of English as a Foreign Language and teachers of Modern Foreign Languages.

### **SOAS (School of Oriental and African Studies) Language Centre, University of London**

E-mail: [languages@soas.ac.uk](mailto:languages@soas.ac.uk).

### *Certificate in Teaching Arabic as a Foreign Language (CTAFL)*

URL: [www.soas.ac.uk/languagecentre/arabic/arteach.html](http://www.soas.ac.uk/languagecentre/arabic/arteach.html)

### *Certificate in Teaching Chinese as a Foreign Language (TCAFL)*

URL: [www.soas.ac.uk/languagecentre/chinese/chteach.html](http://www.soas.ac.uk/languagecentre/chinese/chteach.html)

One-year, part-time, postgraduate courses for novice teachers and for in-service training with emphasis laid on practical skills. They are intended for those teaching in secondary schools, at further and adult education institutions and higher education establishments

#### **Sutton College of Learning for Adults**

SCOLA St Nicholas Way, Sutton, Surrey SM1 1EA. Tel: 020 8770 6901. Fax: 020 8770 6933. Email: [reception@scola.ac.uk](mailto:reception@scola.ac.uk). URL: [www.scola.ac.uk](http://www.scola.ac.uk)

*PTLLS (Preparing to Teach in the Lifelong Learning Sector)*

This City & Guilds accredited Level 3 introductory course is available in an MFL context.

#### **University of Warwick**

The Language Centre, University of Warwick. E-mail: [evan.stewart@warwick.ac.uk](mailto:evan.stewart@warwick.ac.uk) URL: [www2.warwick.ac.uk/fac/arts/languagecentre/teachertraining/teachcert/](http://www2.warwick.ac.uk/fac/arts/languagecentre/teachertraining/teachcert/)

*Certificate in Teaching Foreign Languages*

A part-time initial training and professional development programme available as an Open Studies Certificate or a Postgraduate Award, primarily directed at adult language teaching. The main languages used for examples are French, German, Italian and Spanish but students with knowledge and expertise in other 'target' languages can use their languages in observation, presentations, practical and assessment tasks. Please note, this course will not be running during the academic year 2007-8. It is hoped that it will be offered again in 2008-9.

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### **3. GENERIC COURSES WITH A LANGUAGE COMPONENT**

#### **City and Guilds**

1 Giltspur Street, London EC1A 9DD. Tel: 020 7294 2468, Fax: 020 7294 2400. E-mail: [enquiry@city-and-guilds.co.uk](mailto:enquiry@city-and-guilds.co.uk). URL: <http://www.city-and-guilds.co.uk>

City and Guilds of London Institute offers a number of qualifications whereby students follow generic courses on education and training and compile a portfolio of work in their chosen subject. There are literally hundreds of institutions offering courses leading to these qualifications.

*City and Guilds Further and Adult Education Teacher's Certificate and NVQ – Schemes (7407)*

These awards lead to certification of a competent teacher. The difference is in the approach to assessment. The programme based certificate (7407) City & Guilds specifies how much time the candidate should spend on teaching practice and how much time they should be observed by the assessor. The number and range of assessments is clearly specified.

For information on recognition under the new Framework see:

<http://www.city-and-guilds.co.uk/cps/rde/xchg/SID-0AC0478D-0F6E1B7D/cqonline/hs.xsl/18699.html>

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### **4. DISTANCE LEARNING**

#### **University of Dundee, Scotland**

University of Dundee, Nethergate, Dundee, DD1 4HN, Scotland. Tel: 01382 384385. Email: [pgsalls@dundee.ac.uk](mailto:pgsalls@dundee.ac.uk) URL: [http://www.dundee.ac.uk/languagestudies/MLitt/mlitt\\_elt\\_mlt.htm](http://www.dundee.ac.uk/languagestudies/MLitt/mlitt_elt_mlt.htm)

*Certificate/ Diploma/ M Litt in MLT (Modern Language Teaching) or ELT (English Language Teaching)*

This programme supersedes the *Teaching Modern Languages to Adults (TMLA)* course and has been designed for students with a first degree or equivalent who have language teaching experience (EFL or another language) and a good knowledge of English. It is a unit/credit-based course and modules may also be taken separately for general professional development. The Certificate requires 60 credits (4 modules), the Diploma 120 and the M Litt 180. Duration of study is normally 1 year for the Certificate, 2 for the Diploma and 3 for the M Litt. Study is flexible, part-time and uses a virtual learning environment.

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### **5. OTHER WAYS OF TRAINING TO TEACH LANGUAGES TO ADULTS**

#### **CILT, the National Centre for Languages**

20 Bedfordbury, London WC2N 4LB. Tel: 020 7379 5101, Website: [www.cilt.org.uk](http://www.cilt.org.uk).

As well as being a partner of the Comenius Network initiative (see below), CILT offers a range of services for training tutors and lecturers in the post-compulsory sector:

**CILT publications:** the list currently includes a number of titles aimed specifically at the post-16 sector. Contact CILT publications for the current catalogue. To mail order books contact our distributor Central Books, Tel: 020 8986 4854. E-mail: [mo@centralbooks.com](mailto:mo@centralbooks.com).

**CILT Resources Library:** offers an enquiry service; produces a series of information sheets including lists of resources for teaching languages post-16; the library holds titles on teaching methodology and policy, and a comprehensive collection of teaching materials currently in print. E-mail: [library@cilt.org.uk](mailto:library@cilt.org.uk).

#### **CILT UK Network**

**Comenius Centres:** this is a network of 14 centres based in the regions of England; there are also **national centres** in Wales, Scotland and Northern Ireland. Contact CILT to find out which of these are able to provide support to teachers in the post-16 sector.

#### **Comenius Network**

c/o Comenius East Midlands, Quorn Hall, Meynell Road, Quorn, Loughborough LE12 8BG. Tel: 01509 416 990. Fax: 01509 416 993. Email: [network@comeniusem.org.uk](mailto:network@comeniusem.org.uk).

A national network of groups of tutors in adult and further education. Groups organise their own in-service training. The national steering group produces a twice-yearly broadsheet, *Network*, which is distributed through group co-ordinators, and contains articles on current developments, methodology, materials, etc. For more details on the *Network* bulletin contact Ute Hitchin (editor), E-mail: [ute.hitchin@cilt.org.uk](mailto:ute.hitchin@cilt.org.uk).

#### **The Association for Language Learning (ALL)**

150 Railway Terrace, Rugby, Warwickshire CV21 3HN, Tel: 01788 546443. Fax: 01788 544149. E-mail: [info@ALL-languages.org.uk](mailto:info@ALL-languages.org.uk). URL: [www.ALL-languages.org.uk](http://www.ALL-languages.org.uk)

The national membership association for language teachers and lecturers in all sectors. ALL runs courses and training sessions, some of which are aimed at the post-16 sector.

#### **NIACE**

England: Renaissance House, 20 Princess Road West, Leicester LE1 6TP. Tel: 0116 204 4200. E-mail: [enquiries@niace.org.uk](mailto:enquiries@niace.org.uk).

Wales: NIACE Dysgu Cymru, 3rd Floor, 35 Cathedral Road, Cardiff CF11 9HB. E-mail: [enquiries@niacedc.org.uk](mailto:enquiries@niacedc.org.uk). URL: [www.niace.org.uk](http://www.niace.org.uk)

NIACE publishes the journal *Adults Learning* which occasionally contains articles on language learning. Available from the Publications Sales Department at NIACE, Tel: 0116 204 4216.

#### **Open College Network**

The National Open College Network, The Quadrant, Parkway Business Park, 99 Parkway Avenue, Sheffield S9 4WG Tel: 0114 227 0500. Fax: 0114 227 0501. E-mail: [nocn@nocn.org.uk](mailto:nocn@nocn.org.uk). URL: [www.nocn.org.uk](http://www.nocn.org.uk)

Open College Networks (OCNs) are local accreditation bodies. Although OCNs have always been involved in the validation of access to Higher Education courses, the networks also accredit a comprehensive range of other programmes at levels up to and including Access to HE. This applies to all subjects; and there is a substantial amount of activity relating to languages and some centres are involved in language teacher training.

All OCNs are co-ordinated through the National Open College Network (NOCN).

CILT, the National Centre for Languages, 20 Bedfordbury, London WC2N 4LB

Tel: 020 7379 5110

Fax: 020 7379 5082

E-mail: [library@cilt.org.uk](mailto:library@cilt.org.uk)

All CILT Information Sheets can be found on the CILT website at: [www.cilt.org.uk/infos](http://www.cilt.org.uk/infos)

Please send any updates or corrections to this information sheet to [library@cilt.org.uk](mailto:library@cilt.org.uk). Please include the subject line 'Update to CILT information sheet' and give title or number.